

Headquarters U.S. Air Force

*I n t e g r i t y - S e r v i c e - E x c e l l e n
c e*

Communities of Practice: Contingency Contracting Demonstration



**Maj Randy
Culbreth
SAF/AQCK
6 Oct 04**

**THIS BRIEFING
IS:**

UNCLASSIFIED



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Communities of Practice



- Policy Memo (1 June, 2004)
- Purpose
- What is a CoP?
- What are the benefits of a CoP?
- Demonstration



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Communities of Practice (CoP)



Purpose

■ Contingency Contracting CoP

→ Purpose

- Facilitate communications between Contingency Contracting Officers (CCOs) across geographic boundaries to shorten the learning curve between those who have deployed, those who are currently deployed and those who are planning to deploy
- Improve contingency planning, pre-deployment planning, obtain feedback on contingency policy issues
- Capture and share After Action Reports (AARs)/lessons learned
- Provide a central repository for contingency contracting knowledge
- Enable participation by the joint contingency contracting community



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Communities of Practice (CoP)



What is a CoP?

- What is a CoP?
 - A group of individuals with a like “community” interest in a particular subject who use collaboration technology to comment, share and distribute knowledge pertinent to their jobs to facilitate collective problem solving
 - Purpose of a CoP is to create, capture and transfer knowledge within an organization (to change the organization to a “learning organization”) to enable members to do their jobs more efficiently and effectively
 - A community that is willing to openly share content developed or captured by it’s community members to the maximum extent practicable



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Communities of Practice (CoP)



Benefits

- What are the Benefits of a CoP?
 - Facilitates the sharing of lessons learned
 - Allows improved access to relevant info/authoritarian sources
 - Leverages individual experiences and expertise
 - Collaboration leads to improved business processes
 - Facilitates knowledge capture and re-use
 - Facilitates interaction between between junior and senior members (provides a forum for mentoring)
 - Fosters knowledge sharing across organizational and geographic boundaries
 - Creates a sense of belonging to a community



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DEMONSTRATION



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QUESTIONS



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The Acquisition Community Connection offers authoritative acquisition, technology and logistics information, and access to experts and peers working on critical AT&L processes.

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- Facilities Engineering
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- Logistics Management
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- Systems Engineering

Special Interest Areas

- Acquisition Research
- Business, Cost Estimating & Financial Management
- DOT&E Test & Evaluation/Science & Technology [login required]
- Earned Value Management
- Production Quality & Manufacturing
- Science & Technology
- Spectrum Compliance
- Total Ownership Cost
- Alternative Dispute Resolution
- Contingency Contracting
- Environment, Safety & Occupational Health
- Performance-Based Service Acquisition
- Reliability & Maintainability
- Software Acquisition Management
- Test & Evaluation

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What's New

ADR is Now an SIA!
Alternative Dispute Resolution is the newest Special Interest Area on the ACC. The area is in need of additional information, and the editors are

In the Spotlight

R&M Becomes an SIA!
Reliability and Maintainability (R&M) are engineering design characteristics that provide "more band" (for missions) while requiring "less

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 - [Training Material\(3\)](#)
 - [Deployment Locations\(3\)](#)
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Editors of this Topic

-  [Mr. Jeffrey Birch](#)
-  [LTC Ralph Mitchell](#)



Contingency Contracting

Central repository of DoD contingency contracting knowledge

Date Added: 2003-10-23 4:26 pm
Date Modified: 2004-08-27 6:53 pm

Links the joint contingency contracting community together to facilitate communication of contingency contracting policies, processes, guidance, deployment planning, After Action Reports, training and lessons learned. A central repository of contingency contracting knowledge. UNCLASSIFIED INFO ONLY!

To access the topic area containing specific information on deployment locations and after action reports, please contact one of the contingency community editors.

Keywords: contingency contracting

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Contingency Contracting
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 - Policy & Guidance(7)
 - Air Force(15)
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 - DoD-wide(4)
 - Presentations(2)
 - Training Material(3)
 - CON234 Course Book(3)
 - CON234 Student Disk(19)
 - Power Point Slides(8)
 - Deployment Locations(3)
 - After Action Reports(25)
 - Pre-Deployment Info(11)
 - Contractor Deployments(9)
 - CCO Tools(1)
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- Policy & Guidance(7)**
 - Air Force(15)**
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 - Policy & Guidance(14)**
 - PACAF AOR(1)**
 - Air Force Materiel**
- Command(1)**
 - Army(1)**
 - DLA(1)**
 - DCMA(1)**
 - Marine Corps(0)**
 - DoD-wide(4)**
- Presentations(2)**
- Training Material(3)**
 - CON234 Course Book(3)**
 - CON234 Student Disk(19)**
 - Power Point Slides(8)**
- Deployment Locations(3)**
 - After Action Reports(25)**
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AF specific contingency contracting policy and guidance

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Date Added: 2004-01-14 6:20 pm
Date Modified: 2004-08-25 8:06 pm

references

- [AF General Counsel Guidance Document on Deploying With Contractors](#)
- [Airman's Manual](#)

examples

- [Environmental Contracting](#)

regulatory

- [AFFARS Appendix CC](#)
- [SAF/AQC Information Memo, SAF/AQC's Expectations in Support of Operation Iraqi Freedom, 21 MAR 03](#)
- [SAF/AQC Policy Memo 03-C-02, Implementing the "Air Force Smallpox Vaccination Implementation Plan", as it applies to "Essential DoD Contractor Services"](#)
- [SAF/AQC Policy Memo 03-C-04, Delegation of Authority for Procurements for Defense Against or Recovery From Terrorism or Nuclear, Biological, Chemical or Radiological Attack \(FAC 2001-12\)](#)
- [SAF/AQC Policy Memo 03-C-06, Emergency Acquisitions in Direct Support of U.S. or Allied Forces Deployed in Military Contingency Operations During Operation Iraqi Freedom](#)
- [SAF/AQC Policy Memo 03-C-07, Implementing the "Anthrax Vaccine Immunization Program \(AVIP\) as it Applies to Mission Essential \(ME\) Contractor Personnel Performing "Essential DoD Contractor Services"](#)
- [SAF/AQC Policy Memo 03-C-09, Anthrax and Smallpox Vaccinations for Volunteer Contractor Personnel](#)
- [SAF/AQC Policy Memo 03-C-13, Undefined Contract Actions and Contingency Operations in Support of Operation Iraqi Freedom](#)
- [SAF/AQC Policy Memo 03-C-15, Contracting Functional Guidance for Reporting Unit Type Code \(UTC\) Status in the Air and Space Expeditionary Force \(AEF\) Reporting Tool \(ART\) System](#)

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- Contingency Contracting(9)
 - Policy & Guidance(7)
 - Air Force(15)
 - Functional Area Manager
- Policy & Guidance(14)
 - PACAF AOR(1)
 - Air Force Materiel
- Command(1)
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 - DLA(1)
 - DCMA(1)
 - Marine Corps(0)
 - DoD-wide(4)
- Presentations(2)
- Training Material(3)
 - CON234 Course Book(3)
 - CON234 Student Disk(19)
 - Power Point Slides(8)
- Deployment Locations(3)
 - After Action Reports(25)
 - Pre-Deployment Info(11)
- Contractor Deployments(9)
- CCO Tools(1)
- Community Connection(0)

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Army Contingency Contracting

Date Added: 2004-05-04 5:15 pm
Date Modified: 2004-05-06 5:45 pm

Benefit/Value Provides a link to the Army's Contingency Contracting and Contractors on the Battlefield Policy, Guidance and Doctrine.

URL Title Army Contingency Contracting Page

Website (URL) <http://www.amc.army.mil/amc/rda/rda-ac/ck/ck-prime.htm>

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Address http://acc.dau.mil/simplify/ev.php?ID=20326_2018&ID2=DO_TOPIC Go Links

- Deployment Locations(3)
 - After Action Reports(25)
 - Afghanistan(5)
 - Australia(3)
 - Bosnia(1)
 - Bulgaria(0)
 - Cambodia(2)
 - Djibouti(1)
 - Guam(1)
 - Honduras(1)
 - India(1)
 - Iraq(10)
 - Korea(5)
 - Kuwait(1)
 - Kyrgyzstan(1)
 - Laos(1)
 - Mongolia(1)
 - Oman(1)
 - Pakistan(1)
 - Philippines(12)
 - Poland(0)
 - Qatar(2)
 - Romania(1)
 - Sri Lanka(1)
 - Thailand(9)
 - United Arab Emirates(UAE)(1)
 - Uzbekistan(1)
 - Pre-Deployment Info(11)
 - Contractor Deployments(9)
 - CCO Tools(1)
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Iraq
AARs for Iraq

Date Added: 2004-02-20 4:50 pm
Date Modified: 2004-07-31 12:48 am

Folder contains after action reports from CCOs deployed to Iraq

Keywords: Iraq AAR

lessons learned

- 447th BIAP AAR 28 Oct 03 - 05 mar 04.doc
- AAR Balad Iraq Nov 03 - Mar 04
- AAR Northern Iraq 28 NOV 03 - 1 APR 04
- Baghdad AAR Oct 03 - Apr 04
- Baghdad, CJTF-7 (Nov 03 - Apr 04)
- Balad (Feb - Jun 04)
- Kirkuk (Jul - Nov 03)
- Kirkuk (Jul - Nov 03) #2
- Tallil (Oct 03 - Mar 04)
- Tallil AAR Jan - Jun 04

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 - PACAF AOR(1)
 - Guidance(0)
 - Air Force Materiel
- Command(1)
 - Army(1)
 - DLA(1)
 - DCMA(1)
 - Marine Corps(0)
 - DoD-wide(4)
- Presentations(2)
- Training Material(3)
 - CON234 Course Book(3)
 - CON234 Student Disk(19)
 - Power Point Slides(8)
- Deployment Locations(3)
 - After Action Reports(25)
 - Afghanistan(5)
 - Australia(3)
 - Bosnia(1)
 - Bulgaria(0)
 - Cambodia(2)



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DEPARTMENT OF THE AIR FORCE
ELECTRONIC SYSTEMS CENTER (AFMC)
HANSCOM AIR FORCE BASE, MASSACHUSETTS

5 May 2004

MEMORANDUM FOR COALITION PROVISIONAL AUTHORITY—HEAD
CONTRACTING AUTHORITY

FROM: ESC/GAK (Lt Col Jeffery L. Emmons) & ESC/SRK (Capt John Haberlach)
75 Vandenberg Drive
Hanscom Air Force Base, Massachusetts 01731

SUBJECT: After Action Report on Coalition Provisional Authority-Northern Iraq Contingency
Contracting Assignment

1. This After Action report is prepared IAW AFFARS Appendix CC, paragraph CC-502-4(a)(3)-
“Each CCO shall submit an electronic after-action report to their parent MAJCOM
Superintendent who will in turn forward the report to the theater MAJCOM/LGC supporting the
AOR. MAJCOM Superintendents will also forward reports to SAF/AQCX”

2. The following is information regarding the mission:

a. Deployed Location: Coalition Provisional Authority North Regional Headquarters
Khanzad Hotel located near Erbil, Iraq. The North Region covered an area the size of New

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 **DEPARTMENT OF THE AIR FORCE**
332 EXPEDITIONARY MISSION SUPPORT GROUP
BALAD AIR BASE IRAQ

2 July, 2004

MEMORANDUM FOR USCENTAF/LGC

FROM: 332 Expeditionary Contracting Squadron
Balad Air Base, Iraq

SUBJECT: After Action Report

1. This after action report is prepared IAW AFFARS Appendix CC, paragraph CC-502-4a. (3).
2. The following is information regarding the contingency itself:

Deployed Location: Balad Air Base, Iraq

Deployed CCOs: Capt Jeff Moody, MSgt Taft Bradley, TSgt Romeo Reyes, TSgt John Lower, SSgt Noah Branscom, SrA Jerad Snyder

Duration of Deployment: 27 Feb 04 through 3 Jun 04

8.5 x 11 in 1 of 10

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- Contingency Contracting(9)
 - Policy & Guidance(7)
 - Air Force(15)
 - Functional Area Manager
 - Policy & Guidance(14)
 - PACAF AOR(1)
 - Guidance(0)
 - Air Force Materiel
 - Command(1)
 - Army(1)
 - DLA(1)
 - DCMA(1)
 - Marine Corps(0)
 - DoD-wide(4)
 - Presentations(2)
 - Training Material(3)
 - CON234 Course Book(3)
 - CON234 Student Disk(19)
 - Power Point Slides(8)
 - Deployment Locations(3)
 - After Action Reports(25)
 - Afghanistan(5)
 - Australia(3)
 - Bosnia(1)
 - Bulgaria(0)
 - Cambodia(2)

Iraq

Iraq Pre-deployment Info

Date Added: 2004-02-27 8:10 pm
Date Modified: 2004-06-25 4:31 pm

Includes info regarding the CPA and CJTF-7.

Keywords: Iraq Coalition Provisional Authority CPA Joint Task Force JTF-7

processes & methods

- [Contracting Officer Warrant Application](#)
- [Pay and Allowances](#)
- [Travel Claims](#)

examples

- [Navy Packing List](#)

related websites

- [CJTF7 Homepage](#)
- [MNF-I & MNC-I Navy Individual Augmentee Site](#)

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Benefit/Value	Webpage for Combined Joint Task Force 7 CJTF7
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URL Title	CJTF7 Homepage
Website (URL)	http://www.cjtf7.com/

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We Will Not Falter,
We Will Not Fail

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 - Policy & Guidance(7)
 - Air Force(15)
 - Functional Area Manager
- Policy & Guidance(14)
 - PACAF AOR(1)
 - Guidance(0)
 - Air Force Materiel
- Command(1)
 - Army(1)
 - DLA(1)
 - DCMA(1)
 - Marine Corps(0)
 - DoD-wide(4)
- Presentations(2)
- Training Material(3)
 - CON234 Course Book(3)
 - CON234 Student Disk(19)
 - Power Point Slides(8)
- Deployment Locations(3)
 - After Action Reports(25)
 - Afghanistan(5)
 - Australia(3)
 - Bosnia(1)
 - Bulgaria(0)
 - Cambodia(2)

Contractor Deployments

Policy and Guidance Related to Contractor Deployments

Date Added: 2004-03-31 3:38 pm
Date Modified: 2004-05-06 5:58 pm

Joint policy and guidance related to contractor deployment issues and contractors on the battlefield. This topic area is for posting policy, procedures, guidance and info on contractor deployment issues and for discussions. Contractors are welcome and encouraged to participate.

Keywords: contractor deployments, contingency

references

- [AF General Counsel Guidance Document on Deploying With Contractors](#)
- [Army Pamphlet 715-16, Contractor Deployment Guide](#)
- [GAO Report - Contractors Provide Vital Services to Deployed Forces but Are Not Adequately Addressed in DoD Plans](#)

regulatory

- [Army Field Manual 3-100.21, Contractors on the Battlefield](#)
- [Army Regulation 715-9, Contractors Accompanying the Force](#)
- [DoD Directive 200.12, DoD Antiterrorism \(AT\) Program](#)
- [DoD Instruction 2000.16, DoD Antiterrorism Standards](#)
- [DoD Instruction 3020.37, Continuation of Essential DoD Contractor Services During Crises](#)
- [Joint Publication 4-0, Doctrine for Logistic Support of Joint Operations](#)

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3 **FAQ's (Topic)** 2004-05-03 2:31 pm
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4 **FAQ's (Topic)** 2004-05-17 6:27 pm
FAQ's - Number of Children: 0
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Knowledge (5)

1 **Mrs. Jane Lode (Business Card)** - Englewood
- IBA
-- 2002-12-03 7:58 pm [> L > Lode, Jane \[Personal Topic\]](#)

2 **Mr. William Jones (Business Card)** - Byron
- MITRE
-- 2002-12-30 5:01 pm [> J > jones, william \[Personal Topic\]](#)

3 **Mrs. Tiarnna Hamilton-Sanchez (Business Card)** - Washington
- United States Coast Guard Office of Contract Support, Major Systems Division, Information Technology
-- 2004-04-17 3:59 pm [> H > HAMILTON-SANCHEZ, Tiarnna \[Personal Topic\]](#)

4 **Defense Language Institute OEF Foreign Language Center** (learning materials)
-- 2004-08-26 6:34 pm [ACC > Special Interest Areas > Contingency Contracting > Deployment Locations](#)

5 **MR TONY PROVENCIO (Business Card)** - SAN DIEGO
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